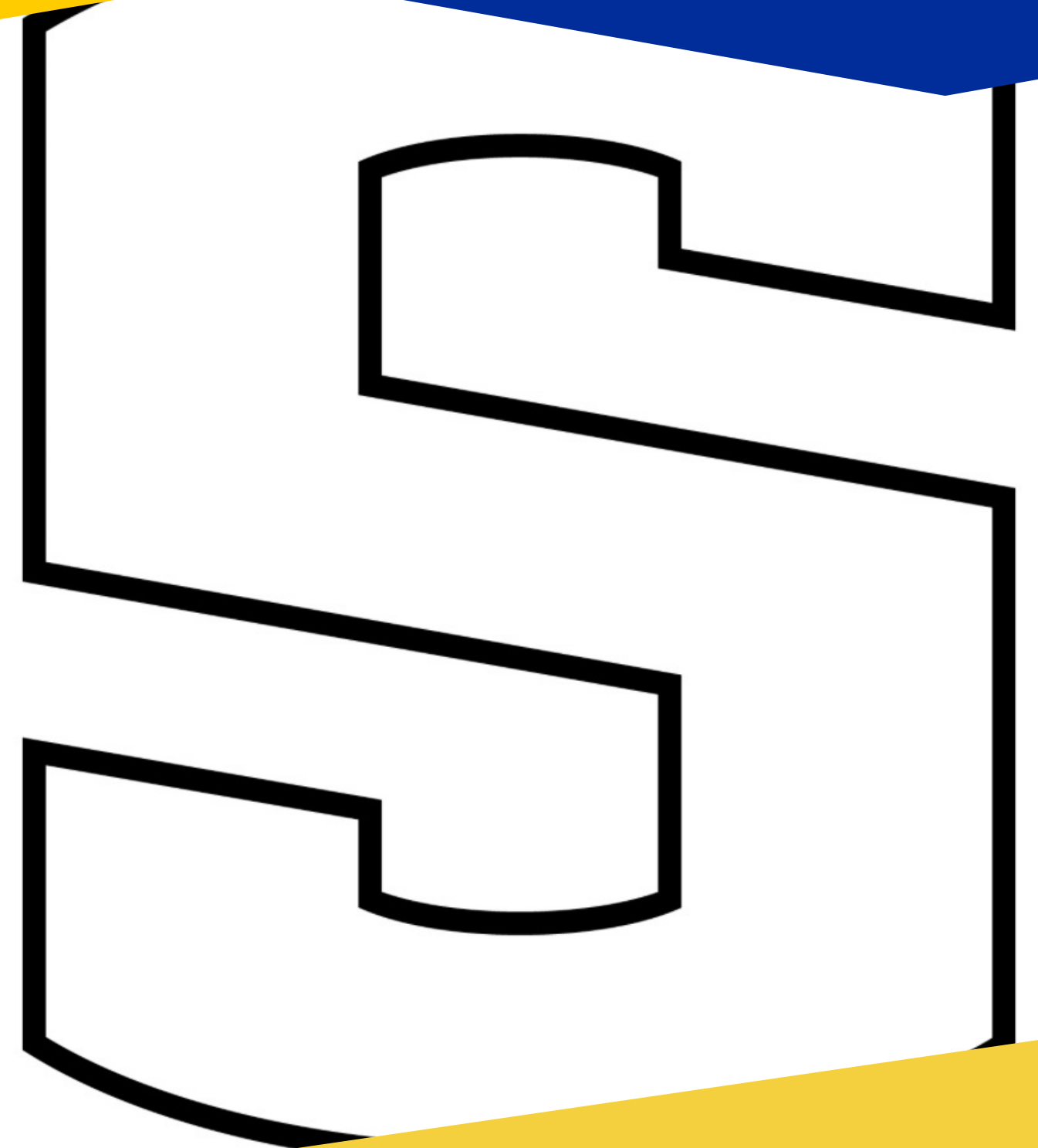




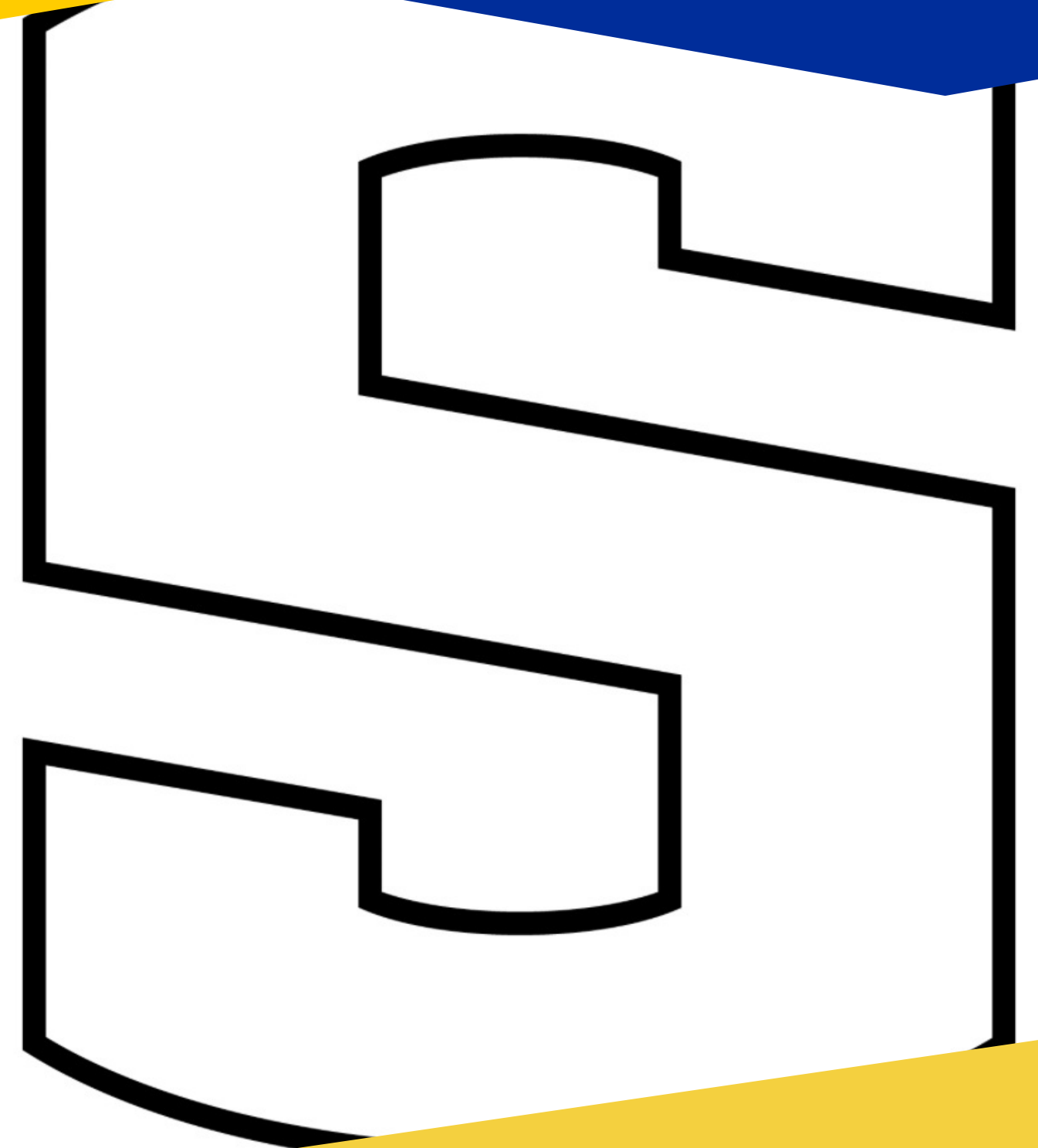
STILLWATER PUBLIC SCHOOLS

FAMILY SUPPORT SERVICES



HOW TO SUBMIT A WELFARE REFERRAL

**NOTE: ANY CONCERNS ABOUT DOMESTIC VIOLENCE, ABUSE,
AND OR NEGLECT MUST BE IMMEDIATELY REPORTED TO DHS AT:
1-800-522-3511.**



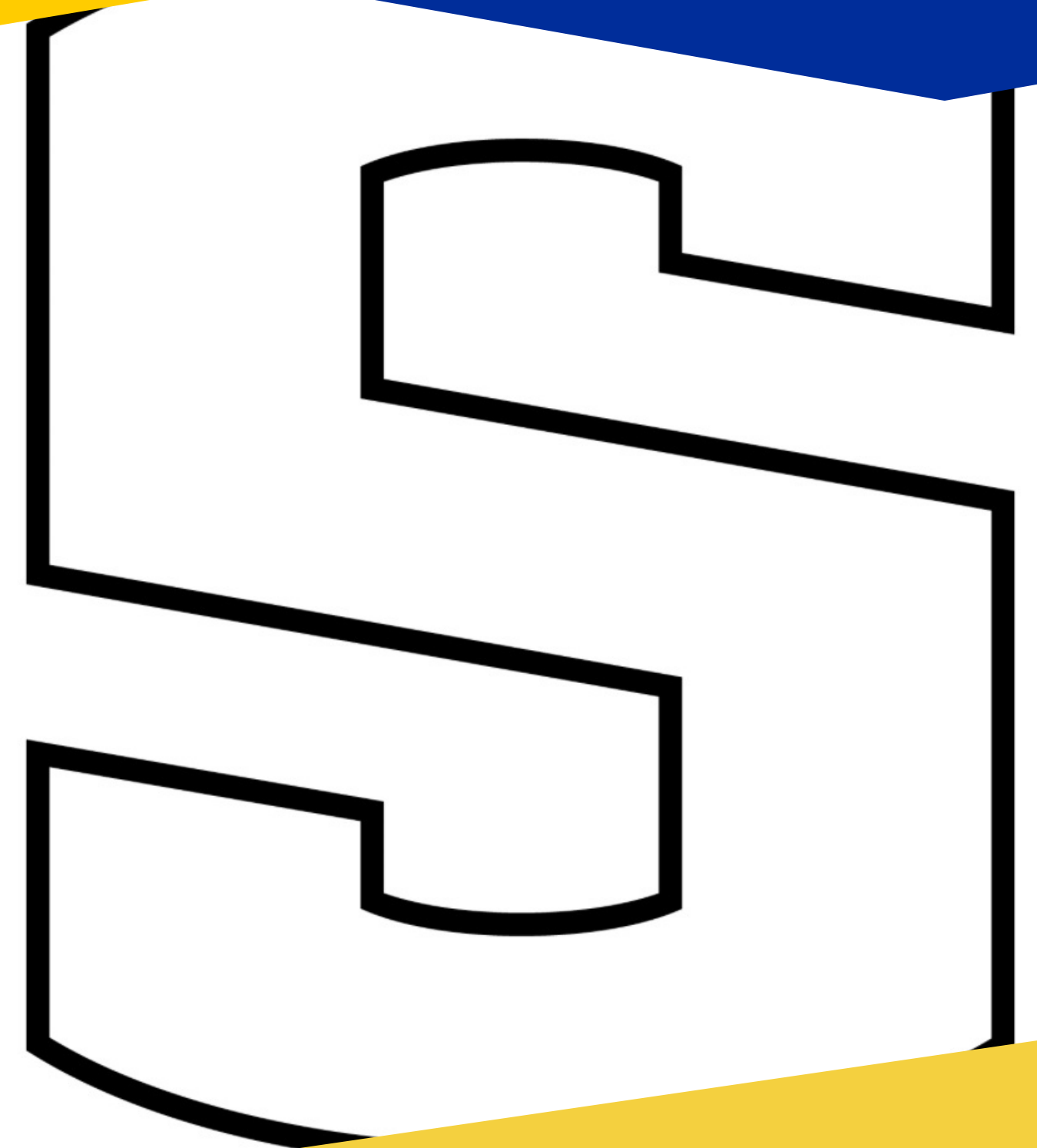


**SOCIAL WELFARE REFERRALS
ARE FOUND ON OUR WEBSITE IN
2 LOCATIONS**

**1) DISTRICT-FAMILY SUPPORT
SERVICES-SOCIAL WELFARE
REFERRAL (RIGHT HAND SIDE)**

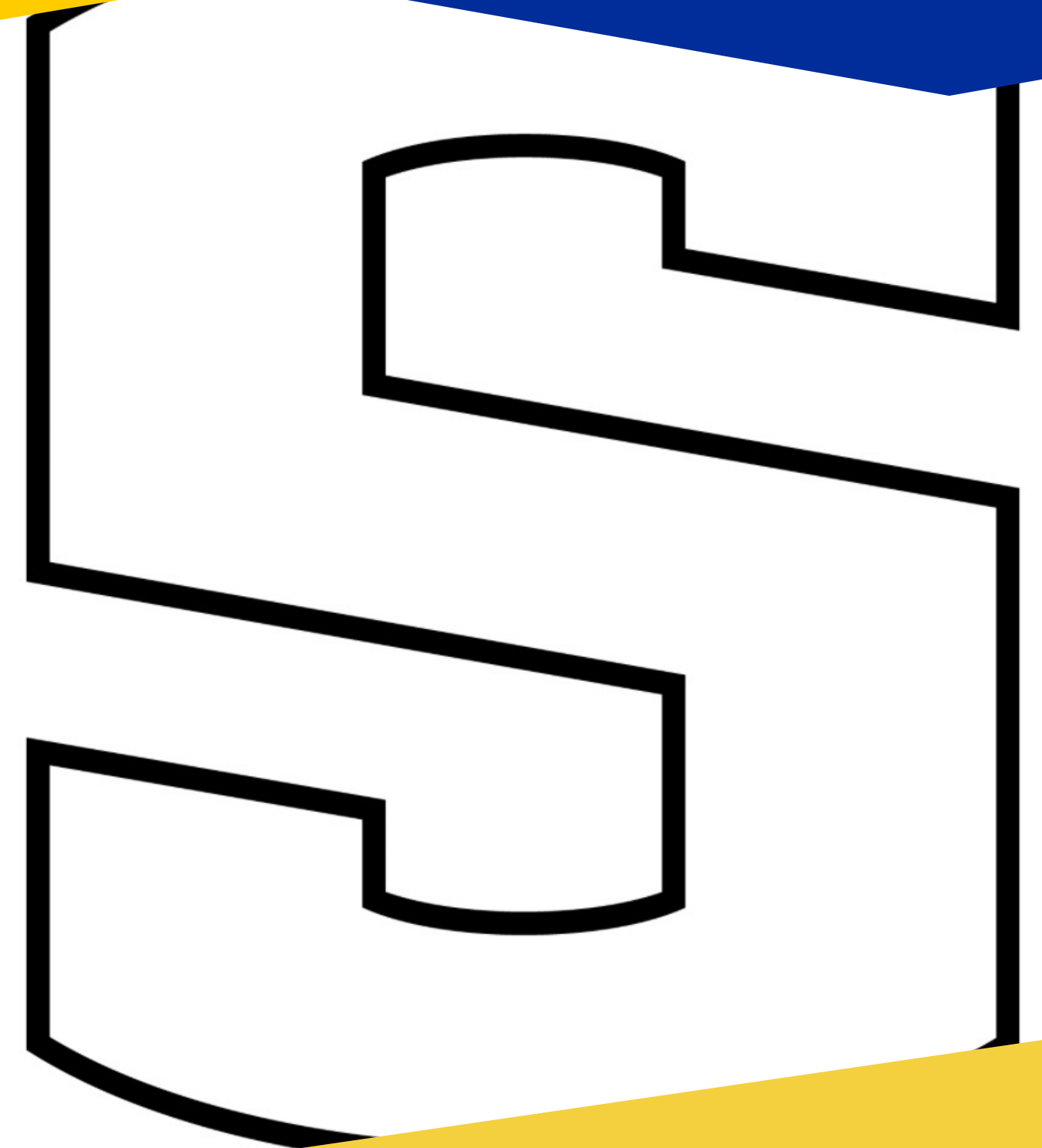
**2) STAFF LINKS-FORMS- SOCIAL
WELFARE REFERRAL**

ANYONE CAN FILL OUT A REFERRAL FORM. HOWEVER, WE PREFER IF YOU WILL LET YOUR PRINCIPAL OR COUNSELOR KNOW SO THAT THEY CAN FILL IT OUT. THAT WAY THEY ARE ALSO AWARE OF THE NEEDS/STUDENT IN YOUR SCHOOLS.



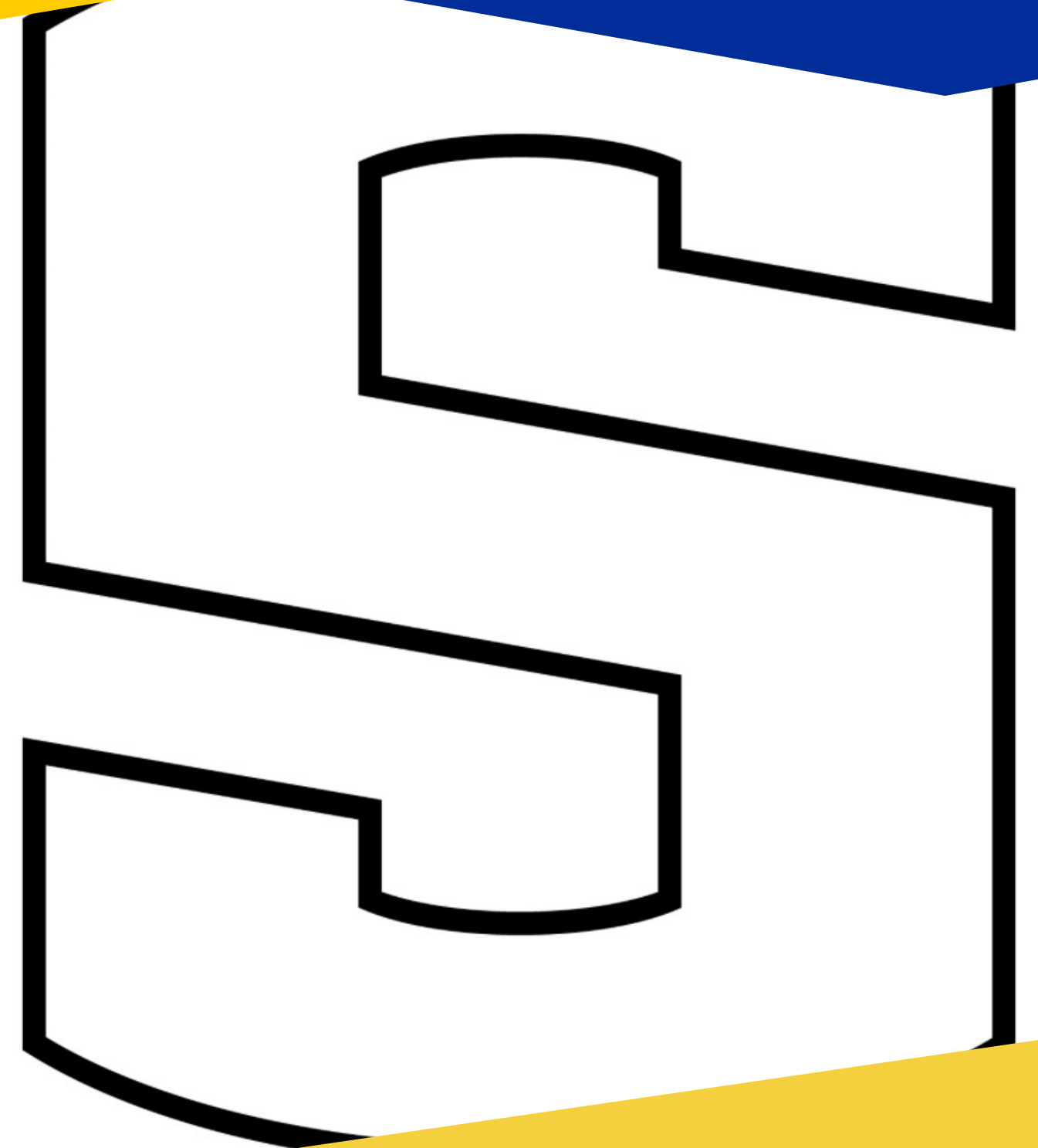
SO WHERE DO REFERRALS GO & WHAT HAPPENS NEXT?!

- **REFERRALS GO DIRECTLY TO BOTH FAMILY RESOURCE SPECIALISTS.**
- **A RESOURCE SPECIALIST WILL REACH OUT TO THE FAMILY AND PROVIDE RESOURCES**
- **IF REQUESTED, THE RESOURCE SPECIALIST WILL FOLLOW UP WITH SCHOOL PERSONNEL**



WHEN YOU SHOULD SEND A REFERRAL:

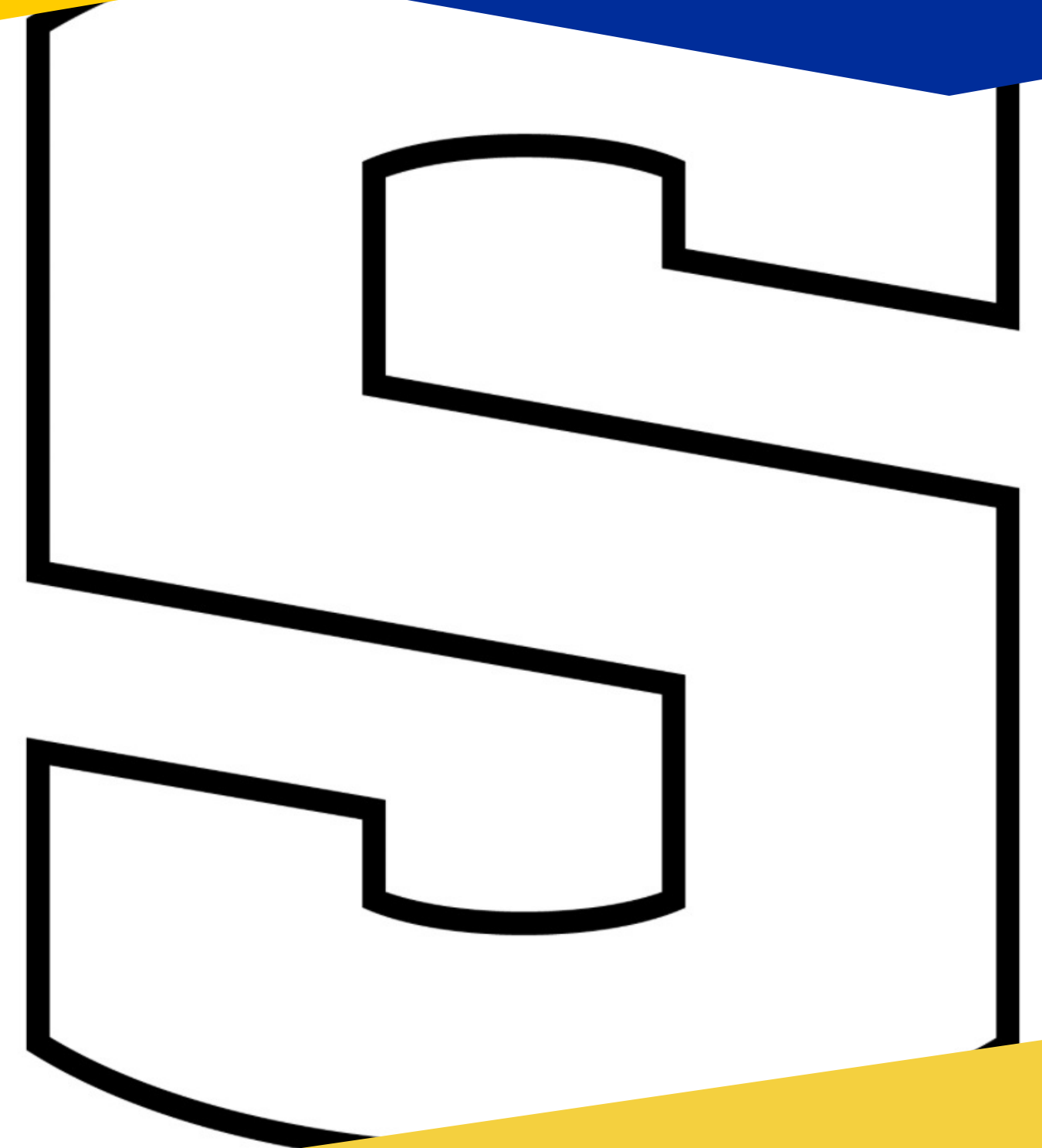
- **WHEN YOU HAVE IDENTIFIED A PHYSICAL NEED REGARDING A STUDENT AND/OR THEIR FAMILY**
- **WHEN YOU HAVE IDENTIFIED A MEDICAL OR MENTAL HEALTH NEED OF A STUDENT**
- **WHEN YOU HAVE IDENTIFIED THAT A STUDENT IS HOMELESS**



**PHYSICAL NEED:
CLOTHING, SHOES, HYGIENE, LAUNDRY,
MATTRESSES, FOOD, ETC.**

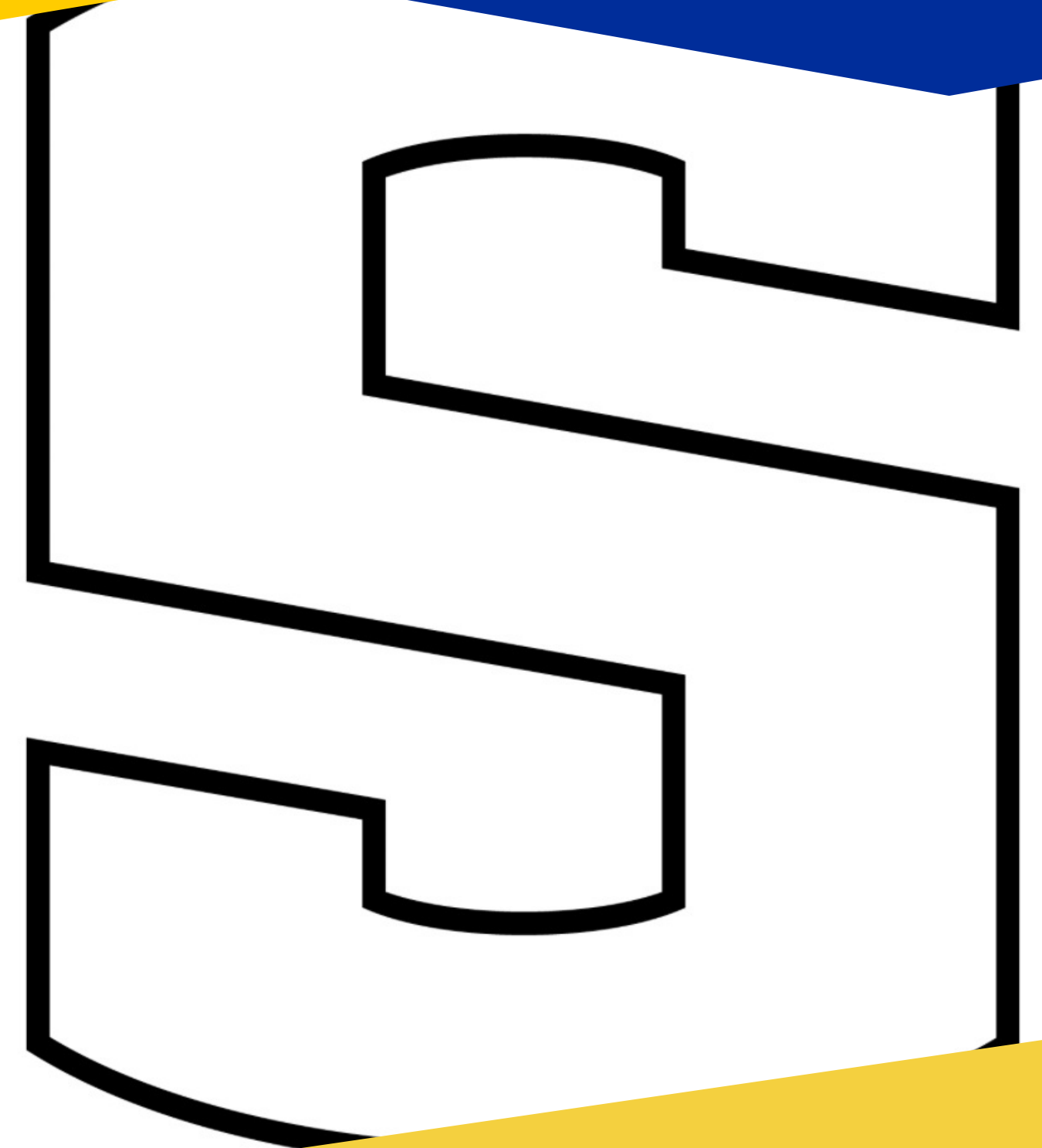
**MEDICAL OR MENTAL HEALTH NEED:
GLASSES, SOONERCARE, COUNSELING,
OTHER MEDICAL NEEDS**

"WHEN IN DOUBT, FILL IT OUT"

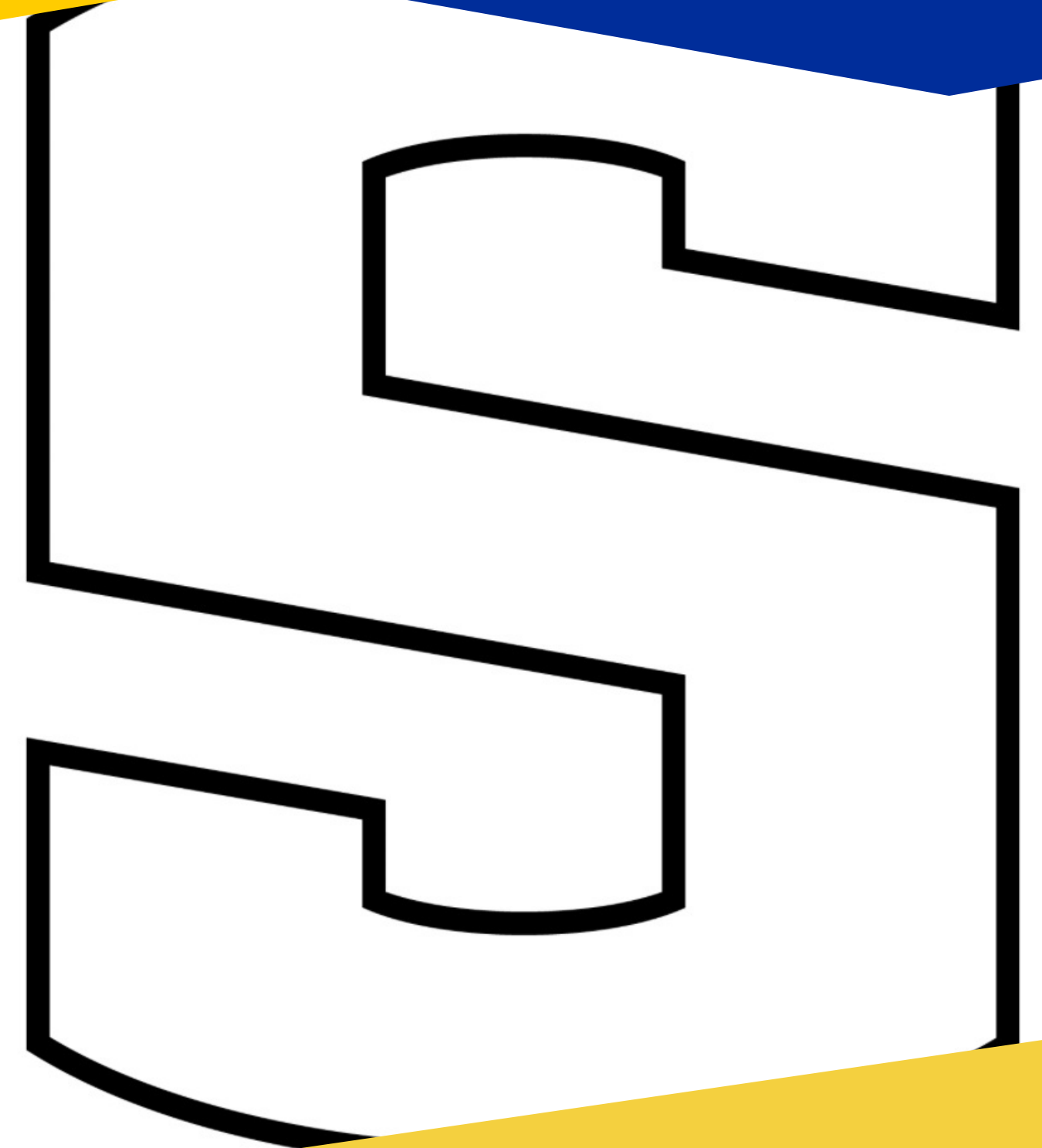


HOMELESS QUALIFICATIONS:

- **TEMPORARILY LIVING WITH A FAMILY MEMBER/FRIEND BECAUSE OF ECONOMIC HARDSHIP.**
- **IN AN EMERGENCY OR TRANSITIONAL SHELTER.**
- **IN A VEHICLE, CAMPER, PARK, CAMP GROUND, OR ON THE STREETS.**
- **IN A HOUSE, BUILDING, OR TRAILER WITHOUT ELECTRICITY OR WATER.**
- **IN A HOTEL OR MOTEL.**
- **WITH AN ADULT THAT IS NOT A PARENT OR LEGAL GUARDIAN.**
- **LIVING ALONE OR IN DIFFERENT LOCATIONS WITHOUT AN ADULT SERVING AS A CAREGIVER.**
- **STAYING WHEREVER THEY CAN FIND A PLACE FOR THE NIGHT.**



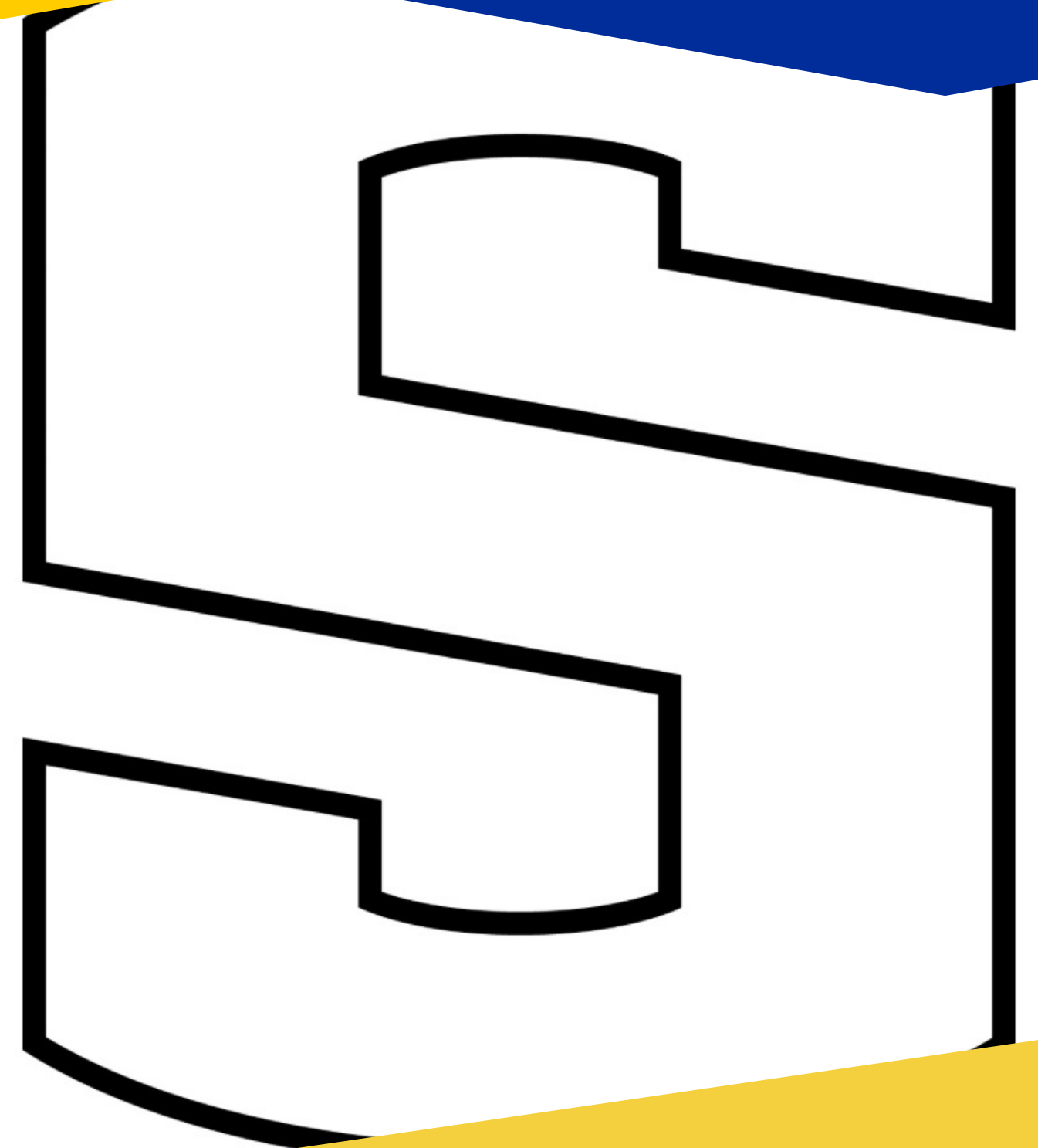
**BE SURE TO FILL OUT THE ENTIRE
REFERRAL. IF YOU FEEL YOU NEED TO
PROVIDE US WITH ADDITIONAL
INFORMATION, EMAIL US.**



**DHS REFERRALS:
PLEASE GIVE THE RESOURCE SPECIALIST ALL OF THE
DETAILS YOU CAN REGARDING THE FAMILY. THE
MORE INFORMATION GIVEN THE MORE THE FAMILY IS
ABLE TO BE ASSISTED.**

**IF YOU PUT IN A DHS REFERRAL, PLEASE PROVIDE THE
REFERRAL NUMBER. GIVING THE REFERRAL NUMBER
ALLOWS THE RESOURCE SPECIALISTS TO
COORDINATE WITH DHS IF NEEDED.**

**IF YOU HAVE ANY QUESTIONS ABOUT PUTTING IN A
DHS REFERRAL PLEASE CONTACT THE RESOURCE
SPECIALISTS.**





HOW TO HELP FAMILIES FEEL SUPPORTED:

FAMILIES OFTEN GET NERVOUS DUE TO THE TITLE OF RESOURCE SPECIALIST/SOCIAL WORKER. IF YOU HAVE WORKED CLOSELY WITH THE FAMILY YOU ARE REFERRING, LET THEM KNOW THAT YOU HAVE CONTACTED US. WE WANT THEM TO FEEL HEARD AND SUPPORTED.

IF YOU HAVE NOT LET THE FAMILY KNOW, LET US KNOW SO WE CAN HANDLE WITH EXTRA CARE.

**DONATIONS:
PLEASE CONTACT FAMILY SUPPORT
SERVICES TO DONATE TO OUR
PROGRAM. DONATIONS ALLOW US
TO STOCK THE PIONEER PANTRY,
PROVIDE SHOES, SUPPLY BEDS,
PROVIDE LAUNDRY SERVICES,
ASSIST WITH UTILITIES, ETC.**

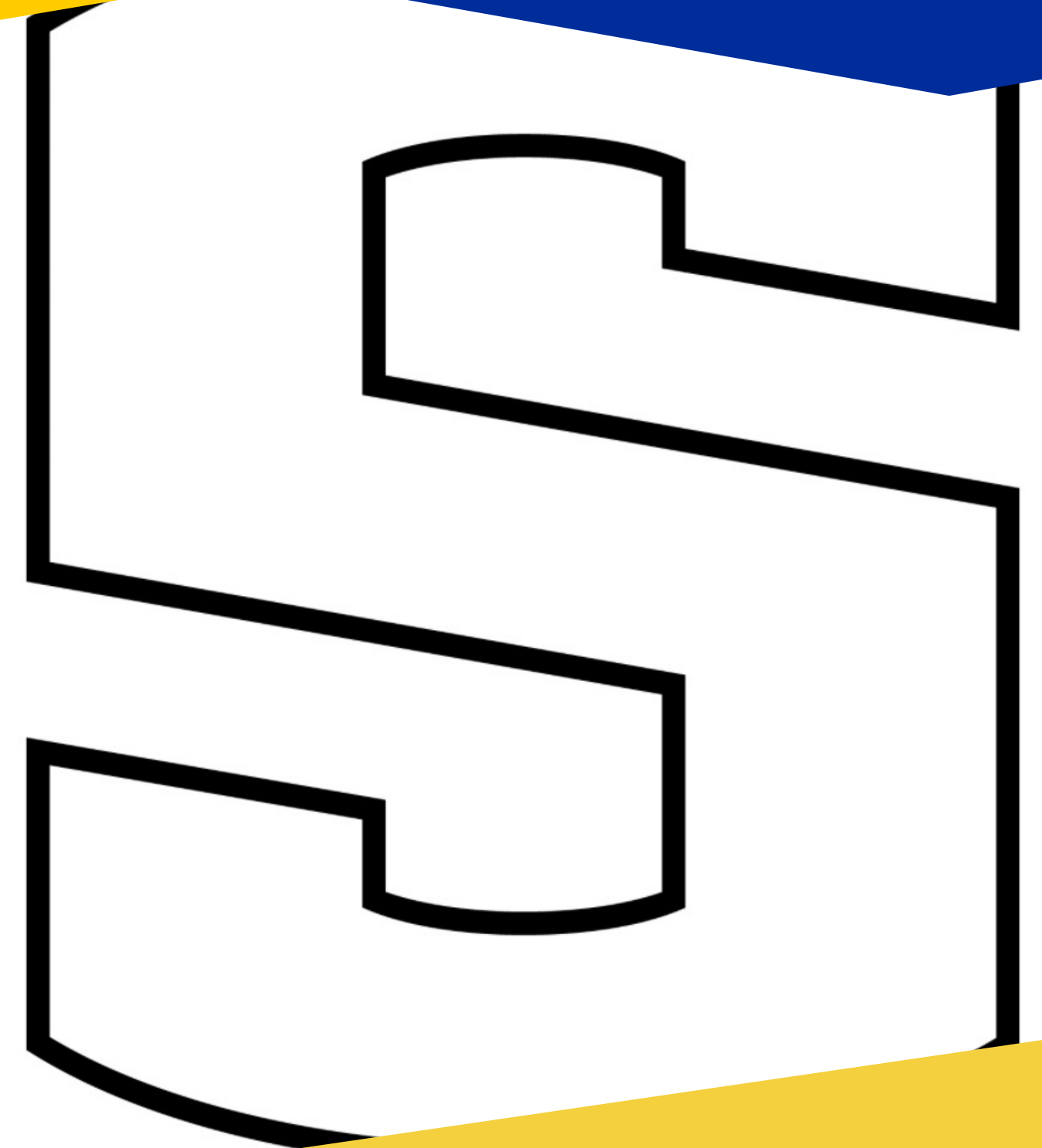
**THANK YOU FOR HELPING US HELP
SPS FAMILIES!**



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Homeless Liaison
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rojohnson@stillwaterschools.com
405.707.5196





**ADVOCATE
SUPPORT
EMPOWER**

51